

Board of Vocational Rehabilitation (South Dakota's State Rehabilitation Council)

Role and Responsibilities of the Board

- Gives advice to and works in partnership with the general vocational rehabilitation agency in South Dakota
- Plays a significant role in ensuring that the vocational rehabilitation program operates effectively and remains responsive to the needs of those served.
- Works in partnership with the Division of Rehabilitation Services in developing policies, planning activities, evaluating program effectiveness and carrying out other functions related to the vocational rehabilitation program.
- The working relationship between the Board and the Division is a partnership focused on ensuring that individuals with disabilities receive appropriate, timely, and effective vocational rehabilitation services.

Public Comment at Board Meetings

Public comment and ideas are valuable to the Board of Vocational Rehabilitation (Board).

At each meeting time is set aside for "Public Comment". Public comment may be in person, written, oral or electronic communication. Individuals may address the Board on any topic during this time using the following guidelines:

- If you wish to address the Board, it is recommended that you call Board staff at 605.945.2207 or email colettew@sd-ccd.org at least 15 days prior to the day of the Board meeting. You will be asked to provide your name and home community, as well as the focus of your comments.
- Once the Chairperson has announced the Public Comment Period, persons wishing to comment must be recognized by the Chairperson prior to doing so.
- There is also the ability to make Public Comment via a conference call if the necessary arrangements are made with Board staff at least ten days prior to the meeting.
- If you appear in person and wish to provide a written copy of your comments please bring copies for distribution at your discretion.
- If you are not able to appear in person and wish to provide your comments in writing email or mail them to staff at least ten days prior to the meeting. Staff will provide copies to all Board members.
- Groups wishing to address the Board should do so through a single speaker.
- Personal attacks and personnel matters will not be permitted.
- The Board may respond to or ask questions of those making Public Comment.
- The Board agenda will allow 15 minutes for Public Comment. If you need more information, please contact Board staff at 605.945.2207.
- Individuals with a dispute regarding their application/eligibility and/or a service delivery should utilize the Division's Due Process Procedures. (Contact Bernie Grimme for further information 605.773.3195).

Your cooperation is appreciated. Thank you.

Board of Vocational Rehabilitation

**RESCHEDULED MEETING: Wednesday, April 30th – via DDN Sites
1:00 PM – 5:00 PM – Central Time**

(March 31/April 1st meeting was rescheduled due to weather)

Dakota Digital Network (DDN) Sites and Locations:

Rapid City: Local Vocational Rehabilitation Office

Pierre: State Office - DHS Large Conference Room

Aberdeen: Local Vocational Rehabilitation Office

Mitchell: Local Vocational Rehabilitation Office

Sioux Falls: Rehabilitation Center for the Blind

Yankton: Human Services Center South Training Center

DDN Mechanics:

- We would encourage people to sit towards the center of the room so they are on camera and there is not a need to move the camera as often.
- One person at each site should operate the control panel (camera and mute button).
- Please "Mute" your site when no one is speaking.
- Please avoid shuffling papers, tapping pens/pencils or making other noises that will be picked up by the microphones.
- Make sure a microphone is close to all participants and that nothing is blocking the range of the microphone (i.e., handouts, briefcases).
- We ask that when you speak, please identify yourself and the site for others who are not able to see them or distinguish from their voice who is speaking.
- We want to remind the interpreters to stand/sit close to a microphone.

Board of Vocational Rehabilitation
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Opening Actions – Elaine Roberts, Chairperson

Welcome & Introductions

Approval of Meeting Agenda

Approval of Minutes

BVR December 5/6 Meeting Minutes

Executive Committee Meeting Minutes – March 13, 2013

Executive Committee Meeting Minutes – April 1, 2014

Time for Public Comment – Elaine Roberts

Announcements – Elaine Roberts

Division Director's Report – Eric Weiss

a) Director's Comments

b) Legislative Session – DHS Bills

c) DRS Budget Update

d) Status of BVR Appointments

e) Employment Works Initiative Update

Appeals Process/Fair Hearing – Bernie Grimme

Mission Disability Summit Follow-up by those who attended

State Plan Submission – Bernie Grimme

Summary of Statewide Needs Assessment – Robert Jahner

State Plan Document and Related Attachments

Statewide Independent Living Council Update – Bernie Grimme

SILC Public Meeting in Eagle Butte

State Workforce Development Council Update – Eric Weiss

National Disability Employment Awareness Month Update –
Committee Members

Other Business

4:45 PM Closing Actions

Future Agenda Items

Scheduling Next Meeting

Adjournment

Any individuals attending the meeting who will require an accommodation for a disability in order to participate in the meeting (e.g., sign language interpreters, assistive listening devices, materials in alternative format) should submit a request to Board staff at 1-800-210-0143.

Please request these accommodations no later than **10 days prior to the meeting** in order to ensure accommodations are available.

Meeting Protocol

- ❑ Be prompt in attending Board of Vocational Rehabilitation (Board) and committee meetings.
- ❑ Only one person speaks at a time. In order to obtain the floor and address the Board, all in attendance – members, staff and public – must be recognized by the Chairperson and given permission to do so.
- ❑ To gain recognition of the chairperson, raise your hand and/or address the Chairperson as appropriate i.e., Mr. Chairperson; Ms. Chairperson.
- ❑ If two or more members seek recognition of the chairperson at the same time, the chairperson will determine the order in which they will be invited to address the Board.
- ❑ If a person has already spoken to the issue, and wishes to speak to it again, others who have not yet spoken to it will first be given the opportunity to speak.
- ❑ Private conversations are not to be conducted during the meeting. The chairperson has the authority to ask others, who have not been given the floor, to refrain from talking while someone else has the floor (this is true for all in attendance – members; staff; public).
- ❑ Remind participants that this is the time to say something, if they have something to say. It will do little good for them to express their dissatisfaction with what was said or agreed upon after the meeting is over.
- ❑ People need to speak on the subject being discussed.
- ❑ Comments and discussions need to address issues.
- ❑ Listen alertly and with an open mind.